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June/23/2017

Attn: All ESUHSD CUPCAA Pre-Qualified - Bidding Contractors

Re: East Side Union High School District  
**District Wide – General on-Call Electrical Services**  
**Request for Proposal – RFP-GP131617**

In order to competitively bid this contract, ESUHSD is requesting a proposal/response based off the scenario below. The intent of the District is to enter into multiple one year contracts, with a maximum of 3 contractors. Purchase Orders (PO's) will be issued in varying amounts, with none exceeding \$20,000.00, to perform on-call emergency and repair Electrical services. The selected contractors shall be on call 24/7/365 with a response time of 30 minutes for emergency work. The contractor with the lowest responsive proposal (based off the following scenario) will be the primary contractor, if they are unavailable, the secondary contractor will be contacted, followed by the tertiary.

**Scenario:**

Discovered an underground electrical short in a medium voltage feeder.

**Scope:**

Replace 50' of underground medium-voltage 400 amp electrical feeders from main service switchgear to campus building.

Please provide all labor, material and equipment to make the repairs.

Coordinate any electrical power disruption with ESUHD Facilities staff.

Before installing cables the contractor shall prove the conduit system is acceptable and no permanent damage has occurred.

Contractor shall torque all wire terminations to panels prior to reenergizing system.

**Time Line:**

Work to be completed in 24 hours

**Request for Information:**

Direct questions pertaining to this RFP to [brisseyf@esuhd.org](mailto:brisseyf@esuhd.org). Please specify on email subject line: **RFP GP131617– General on-Call Electrical Services.**

**Project Requirements:**

1. The Contractor must accept the ESUHSD Terms and Conditions of Contract for Labor & Materials and Public Works Project. (Appendix B)
2. C-10 Contractor License Required



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3. Respondents must be registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.
4. The Contractor must provide a Certificate of Liability Insurance if awarded the project. (Appendix C)
5. Document 00 45 19 Non-Collusion Declaration (Appendix G) – **Required with bid**
6. Schedule:
  - RFI's due: June 28, 2017 @9am
  - Addenda (if needed) issued by: June 29, 2017 @4pm
  - Proposals Due: July 7, 2017 @2:30pm
  - Contract Documents due: July 12, 2017 @9am
  - NTP/Purchase Order Issue: July 14, 2017
7. This Request for Proposal is neither direction nor authorization to proceed with the work described herein.
8. Proposals must be returned **no later than 2:30 pm on Wednesday, July 5, 2017** email to [brisseyf@esuhsd.org](mailto:brisseyf@esuhsd.org). Please specify on email subject line: **RFP GP131617 – General on-Call Electrical Contractor**. Proposals will not be publicly read aloud.
9. All proposals should be submitted on company letterhead with a thorough and itemized breakdown of pricing according to the scope of work. Proposals should be signed by an authorized representative.
10. Public contract work is subject to prevailing wages per Labor Code section 1772.
11. The Contractor must provide certified payroll with all billings to ESUHS D General Purchasing department. Electronic submission allowed; send to Margaret Velasquez at [genpurch@esuhsd.org](mailto:genpurch@esuhsd.org).
12. The contractor must submit all invoices to the Capital Accounting Department and must conform to the requirements outlined in Capital Accounting Construction Services Invoice Procedure (Appendix H)
13. Proposals will only be accepted from vendors who are registered with the East Side Union High School District CUPCCAA list. This can be at <https://www.qualitybidders.com/>

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